

From: Irvine, George

Sent: Friday, June 26, 2020 11:04 AM

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Subject: Help to Develop your Online Course from UD Faculty Commons

Importance: High

Dear Faculty Member,

Faculty Commons can provide you with assistance as you develop or refresh your online course(s) for Fall 2020. According to the Registrar, your course(s) will be taught entirely online due the number of enrollments. Faculty Commons partners can help you with the **following services:**

1. Self-paced and cohort based, online **training programs** to help you develop your course (see the line-up below, some start in early July so *sign up today* if you are interested);
2. **Digital resources from our Library** to add to your online course;
3. Our **Teaching Online website** has excellent resources to help you design, build and assess your course, plus Canvas and Zoom training videos - <https://commons.udel.edu/teaching-online/>
4. Options for **online exam proctoring and alternative assessments**;
5. **1:1 and Department/Discipline Consultations** with an instructional or curriculum designer.

You will receive a Qualtrix survey on Monday, June 29 to request assistance and let us know your specific needs. Complete the survey and a Faculty Commons team member will contact you. (This helps us match you with the appropriate team member.) *If you would like to request assistance today or this weekend. Just reply to this e-mail.*

NOTE: If you feel your course is ready for the Fall semester, select that option on the survey. We know some of you have taught online for many years. You can also self-assess your course to check its readiness using our short, recommended [Online Course Evaluation Checklist](#). (We have more in-depth rubrics and checklists on the Teaching Online website under "Design your Course.")

Here's the line-up of **UD's online teaching training programs that you can take this summer.** The list is in ascending order of the time required for each training.

1. **UD Online Faculty Resource Center** (UD Online – PCS) - The site can be explored at instructors' leisure.

The UD Online Faculty Resources Center is a site for faculty who are interested in developing an online course, currently teaching a course online or are just curious about online learning. It provides access to

a variety of resources about online learning, Canvas, UD technology services, software programs, and rubrics, among other things. Resources will be continually added as new technology and services become available.

Available: **Open Access / Self Directed**. Contact udonline-design@udel.edu to be added to the Canvas site.

2. Getting Started with Online Teaching (UD Online – PCS) – 4 hour, self-paced, online course

Getting Started with Online Teaching is a short, self-paced course in Canvas that tours the competencies required to be successful in teaching online. Participants will understand the scope of skills necessary to create and teach a high-quality online course, including course design, communication, time management, and technical competencies. The course is open to both credit and noncredit instructors teaching at UD.

Available: **Open Enrollment/ Self Directed**. Contact udonline-design@udel.edu to enroll.

3. Delivering Learning Experiences Online (IT-ATS) – Cohort-based, online training program for instructors.

<https://sites.udel.edu/dleo/>

Delivering Learning Experiences Online (DLEO) is an online course designed to assist faculty and teaching assistants who are transitioning to teaching online. This course is an opportunity to fully participate as a student in an online course while also learning about best practices in teaching online. The activities and assignments in the course will help participants develop their own online course.

This offering of DLEO is specially tailored and scheduled to suit those teaching online this summer. The modules are focused on the essentials while preserving the activities and coaching that faculty appreciate most. Participants are encouraged to attend the weekly scheduled Zoom sessions, although the course can be completed entirely self-paced.

Available: **July 2020**

4. Teaching Online Together: A Faculty Learning Community (CTAL) – cohort-based, online training program for instructors with on-going follow-up throughout Fall semester.

<https://ctal.udel.edu/programs/tot/>

The goals of the Teaching Online Together Faculty Learning Community are to 1) catalyze faculty interest in creating engaging online courses at UD, 2) develop a network of peer-support for further faculty development in online course design, and 3) create a shared, UD-specific understanding of best-practices in online teaching. Faculty will work together, and with CTAL staff, to help each other understand the principles of high-quality asynchronous online learning as described in the literature and to build out online modules of instruction for their classes by using a suite of UD-supported educational technology tools and video platforms. Additionally, support is available to prepare instructors responsible for teaching a course even if they were not a part of the course design and/or building process.

Available: **July 13-Dec 22**.

We know teaching online can be both a challenge and an opportunity. Faculty Commons partners are here to help you as you develop your online course.

Sincerely,

George Irvine, Ph.D.

Associate Vice Provost, Division of Professional and Continuing Studies

